



DEPARTMENT OF THE NAVY
OFFICE OF THE JUDGE ADVOCATE GENERAL
200 STOVALL STREET
ALEXANDRIA, VA 22332

IN REPLY REFER TO
JAG/CNLSCINST 1520.1
JAG 62

1 OCT 1984

JAG/CNLSC INSTRUCTION 1520.1

From: Judge Advocate General
To: Distribution List

Subj: MUTUAL SUPPORT PROGRAM FOR NAVAL RESERVE JUDGE ADVOCATES

Ref: (a) CNAVRESINST 1510.7B, Readiness Training for Selected Reserve Units
(b) BUPERSINST 5400.42F, Administrative Procedures for Naval Reservists on Inactive Duty
(c) OPNAVINST 1500.41B, Naval Reserve Mutual Support Program
(d) JAGINST 1500.1, Professional Development Program

Encl: (1) Glossary

1. Purpose. To provide policy guidance and information for implementing a Mutual Support Program that is consistent with references (a), (b), (c) and (d).

2. Policy. In furtherance of the one-Navy, total-force concept that underlies current Navy planning, and to improve the readiness of Reserve judge advocates, training will emphasize mutual support. Mutual support involves reservists in active force projects, tasks or services.

3. Discussion. Mutual support between active and Reserve units offers an opportunity to maximize effectiveness in training while accomplishing tasks that contribute to the mission of the Judge Advocate General. For professionally educated Reserve judge advocates, on-the-job experience is the best readiness training. For the Navy, assigning Reserve judge advocates mission-oriented tasks furthers the overall effectiveness of the Judge Advocate General's Corps (JAGC).

a. Reservists are available for mutual support in a variety of circumstances ranging from off-site drills on short and simple tasks, through temporary active duty (TEMAC) on longer and more complex tasks. Selected Reserve (SELRES) and Individual Ready Reserve (IRR) judge advocates may be assigned to perform (TEMAC) and special active duty (SPECACD) when an active duty requirement is identified and funded through accounting procedures outlined in reference (b).

b. Naval Legal Service Offices (NLSOs) are the gaining commands for approximately 50% of SELRES and 30% of IRR judge advocates. Office of the Judge Advocate General (OJAG) divisions are the gaining commands for 40% of SELRES and 25% of IRR judge advocates. Hence, the preferred locations for training are NLSOs and OJAG activities.

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4. Action.

a. Commanding Officers of NLSOs and supporting Naval Reserve Legal Service Offices (NRLSOs) shall coordinate the duty assignments of reservists to ensure each is trained to perform effectively as a judge advocate. This requires training in all basic legal functions, not just legal assistance and claims. In this connection Reserve judge advocates may be used to accomplish a variety of functions covering time spans ranging from minutes to months. Enclosure (1) will be helpful in understanding the availability of reservists. The Deputy Assistant Judge Advocate General (Reserve & Retired Personnel Programs and Professional Development) (Code 62) is the point of contact for units needing the support of Reserve judge advocates and the procedures to be followed for obtaining Reserve support.

b. Commanding officers of Reserve units will ensure that a professional accomplishment and training record is maintained on each member in accordance with section IV, ch. 5, p. 1 of reference (a). Basic accomplishments to be recorded should include the following:

- (1) Drafting a R.C.M. 1112 review of a court-martial,
- (2) Performance of Trial Counsel duties,
- (3) Acting as Recorder for an Administrative Discharge Board,
- (4) Preparation of a Federal Tort Claim for CO's action,
- (5) Drafting an endorsement on a JAG Manual investigation,
- (6) Drafting an endorsement on a nonjudicial punishment appeal,
- (7) Commenting on the NLSO's legal assistance program in terms of compliance with Chapter XIX of the JAGMAN and the requirements of the local jurisdiction, and
- (8) Serving as an Investigating Officer pursuant to R.C.M. 405.

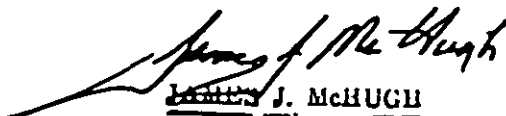
c. Code 62 shall monitor the implementation of this instruction and provide guidance and coordination as necessary. Copies of implementing instructions and directives should be forwarded to Code 62.

5. Use of SELRES and IRRs at OJAG. Division directors and commanding officers of Naval Reserve OJAG units (NROJAGs) shall coordinate reservist duty assignments during drill and active duty periods. Briefings on duty assignments should include an overview of division functions and specialized training appropriate to the individual reservist's mobilization billet.

6. Weekend Away Training (WET). SELRES units are encouraged to seek WET funding to perform drills at the gaining command or commands providing similar training. In particular, efforts should be made to secure WET funding in those cases where the supporting SELRES units are distant from the active duty forces where on-the-job training is available.

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7. Use of Voluntary Training Units (VTUs). Drilling Category D (CAT D) judge advocates participate in organized VTUs. Although no NLSO or OJAG mission is assigned to VTUs, addressees are urged to utilize the talents of IRR judge advocates in a manner similar to SELRES judge advocates when additional mutual support is required.


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GLOSSARY OF TERMS

- ACDUTRA** - Active Duty for Training. Annual ACDUTRA normally extends over a 12- to 14-day period and is performed preferably at the unit's mobilization site, funding permitting. All SELRES should perform ACDUTRA at their mobilization site or a suitable substitute if the mobilization site is not available. Members of the IRR may perform ACDUTRA either in a pay or nonpay status.
- CAT A** - Members of the SELRES assigned to CAT A are required to participate in at least 12 days of ACDUTRA each fiscal year and attend at least 90% of the 48 scheduled paid drills per fiscal year. SELRES judge advocates mobilize on M-Day.
- CAT D** - Members of the IRR assigned to CAT D participate in non-pay drills and may voluntarily participate in non-pay or paid ACDUTRA. Attendance is required at 90% of the 48 scheduled drills. CAT D naval reservists drill in VTUs. IRR judge advocates mobilize after M + 30 days.
- CAT H** - Members of the IRR interested in earning retirement credit, but not through drill participation or ACDUTRA, are assigned to CAT H. Retirement credit may be earned at the rate of 1 point per 3 hours of mutual support by performing training projects authorized by the program manager and approved by the Commander, Naval Reserve Force.
- Drill** - A drill is a period of training authorized for naval reservists on inactive duty. The minimum duration for a SELRES drill shall be 4 hours. The minimum duration for non-pay drills shall be 4 hours for multiple drills and 3 hours for single drills.
- Gaining Command** - The command upon whose Manpower Authorization appear the mobilization billets that will become activated at time of mobilization.
- IRR** - Individual Ready Reserve. Members of the IRR are members of the Ready Reserve not on active duty or in the SELRES. They may drill in a non-pay status.
- Mobilization Site** - The site where the gaining command is located.
- NLSO** - Naval Legal Service Office.
- NRLSO** - Naval Reserve Legal Service Office. A designation for Naval Reserve units with missions of mutual support for NLSOs.
- NROJAG** - Includes the Office of the Judge Advocate General, Civil Law Support Activity, and the Navy-Marine Corps Appellate Review Activity.
- Off-Site Drills** - Duty performed without remuneration but for drill point credit which is outside unit training periods.

Enclosure (1)

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SELRES - Selected Reserve (10 U.S.C. § 268). Members participate in a drill pay status. Members of the SELRES are members of the Ready Reserve.

SPECACT - Special Active Duty. Training performed in addition to annual ACDUTRA, generally less than 30 days and may be unrelated to the reservist's mobilization billet.

TEMAC - Temporary Active Duty. An inactive duty naval reservist on active duty to perform a specific function of a temporary nature, generally not in excess of 90 days.

VTU - Voluntary Training Unit. VTUs may be either law or general depending upon the availability of IRR judge advocates interested in drilling opportunities. Members of VTUs are not paid for drills, but when funding permits, they may receive paid ACDUTRA for 12 days. Members of VTUs may voluntarily participate in non-pay ACDUTRA.

WET - Weekend Away Training. Usually involves a Reserve unit in group training but may be used for individual training and support in some cases.